

# APPROVED



## BoD Minutes

August 16, 2023

This meeting began at 8:30pm via ZOOM

### **BoD members present**

Lucas Ferreira (GA) General Chair  
Mike Wardwell (PAC) Admin Vice-Chair  
Rob Copeland (UNAT) Finance Vice-Chair  
Nancy Harmon (PAC) Secretary  
Hugh Convery (GA) Senior Vice-Chair  
Sydney Pepper (DYNA) Age Group Vice-Chair

Brook Kubik (SA) Safe Sport Chair  
Wes Hamborg (WRA) Tech Planning Chair  
Holly Mattson (HURR) Senior Athlete Rep  
Will Guichard (SA) Senior Athlete at-large  
Charlotte Foggini (ABSC) Junior Athlete Rep

### **BoD members absent**

Kevin Sullivan (OAC) Treasure  
Jason Swaim (SMAC) Coaches Chair

Clarice Wasmuth (DYNA) Officials Chair  
Tommie Jackson (CAD) DE&I Chair

### **GASI Swimming staff present**

John Pepper, Business Manager  
Lora Thompson, Membership Coordinator

### **GASI Swimming staff absent**

### **Others Present**

Karl Krug (SPAC) Governance Chair  
Vesna Shelnuttt (SFY)

Teresa Coan (CW) Disability Chair

### **Call to order, approval of minutes**

L. Ferreira called the meeting to order at 8:35pm. Mission and Vision statement of Georgia Swimming (GASI) presented

**Motion:** R. Copeland to approve BoD minutes from July 19, 2023 (M. Wardwell 2<sup>nd</sup>)  
**Discussion:** no discussion  
**Vote:** Unanimous approval  
**Resolution:** July 19, 2023, minutes approved

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## Officer Reports

### **General Chair** (L. Ferreira) present

L Ferreira opened the meeting thanking everyone for joining the call and complimenting the Committee Chairs for submitting their reports. He noted that he had nothing specifically flagged for discussion except for the initial approval of the budget. He asked that if this was not the case, please send him notification via chat or raise your hand. Hearing none, he recognized the Athletes Committee for their update.

### **Athletes** (H. Mattson). Present, report submitted

- Reminded coaches about the Athlete Wellness Summit.
  - August 26, 2023, 9:00am-11:30am, GAC.
  - Coaches, please notify your teams. All are welcome to attend.
  - Information and link to register is available on the GASI website.
- H. Mattson introduced C. Foggin, the new Junior Athlete Representative.
  - R. Todebush has retired as Senior Athlete Rep and has left for college.

### **Finance Committee** (R. Copeland) Present, report submitted.

Initial Budget and Financial reports are ready for the 2023-2024 year. Committee is looking to the BoD for direction, any adjustments, or questions.

- Income
  - Registration fees. GASI will now be opting into USAS collecting all fees.
    - Total registration fee is less due to the 4% processing fee. It is felt that this is a better and easier solution for all.
  - Registration numbers. Projected 6,500 athletes.
    - Showing slight decrease (down from 6,700).
      - This is due to possible defections to competing organizations (AAU).
      - Should see a bump in registration next year due to Olympics.
      - Rest of numbers remaining the same
      - Expected fees \$140,000 (down from:\$156,00 last year)
  - Budget is on Track.
    - Discrepancy explained: Registration numbers show \$156,000. Collection \$100,000.
      - This is due to USAS delay in reimbursement. Additionally, \$40,000 is part of last year's budget. This could be corrected with USAS payment; it will depend on when the funds are received.
  - Open Water, Age Group Zones remain the same.
  - LSC Camp Registration. No camp was held this year, but this is a pass through.

**Discussion:** H. Convery asked about the number 6,500. Might be a low estimate of numbers defecting to AAU. R. Copeland responded that they do not have any better numbers at this point.

- Expenses
  - Operations and Staffing, consistent with last year
    - No paid intern – funds have been reallocated to operating budget.

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- Major expense items, Zone, Travel Budget to Business Meeting and workshops are now a single line item. This will give us more spending flexibility.
- Surplus (-deficit) YTD. \$-11,804.
  - Half (1/2) is due to registration income.
  - Rest is reconciliation items from previous years resulting in \$23,000 over budget for the year.
- Next year, showing \$20,000 deficit, unless we know of other savings.

**Discussion:** L. Ferreira stated that we cannot continue to run this deficit. If so, we will need to go back to the membership to increase fees. When creating the Travel Fund perhaps we were too aggressive decreasing the sanction fees to 2% from 7%. H. Convery asked what the actual numbers were from 2022. R. Copeland said he did not know but would research the question and have the answer by the HoD meeting.

L Ferreira shared that there has been discussion to try and bring Zone expenses into line. This year \$110,000 was collected in revenue from the Zone meet, expenses were \$150,000. W. Hamborg asked what was being done. L. Ferreira responded that they were looking into tax saving, combining more athletes in rooms, sending less athletes, charging chaperones. L. Ferreira felt that this meet is in line with our Mission and Vision statement to support our athletes traveling to higher level meets. He went on to say that the Age Group committee has had discussions about how to minimize the cost to the LSC, and it is ultimately up to the Age Group Committee to decide if this meet is still viable. W. Hamborg suggested that before this is done, perhaps we need to go back and look at all our expenses and how our money is allocated. R. Copeland identified that the question becomes how much per swimmer should the LSC cover? This is something the BoD needs to consider.

- L. Ferreira will be attending the USAS Business Meeting, September 2023, in person. General Chair's expenses are covered by USA Swimming, so no expense to the LSC.
- R. Copeland then stated if there are no objections, he will present the draft budget as is to the Fall House of Delegates.
  - Hearing none, Budget will be presented at the Fall HoD.

## **Administrative Reports**

**Registrar** (L. Thompson) present, no report submitted

- 2024 Registration begins September 1, 2023.
  - All LSC offerings are updated in SWIMS.
- Thanked J. Pepper for sending an email concerning some confusion with registration.
  - Families were using the 2023 link thinking that they were signing up for 2024.
    - Incorrect links have been dismantled, may now submit for reimbursement.
- For Clubs opting into "Bulk Registration" they must sign up by August 25, 2023.
  - This is done through the Club Portal on USA Swimming website.
  - Default is "opt out".
  - Bulk Registration only applies for renewal, no new members.
  - L. Thompson will send J. Pepper a reminder to post on GASI website, tonight.

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**Business Manager** (J. Pepper) present, no report submitted.

- All-Star Towels
  - Working on final order for 2022-2023 season.
    - Working with USAS to verify correct list of those eligible.
      - Have been in contact with USA Swimming to let them know their reporting is inaccurate. Their response is no it is on our side.
      - Have contacted 4 clubs (HURR, GA, SPAC, WRA) will take that information back to USAS to hopefully straighten this all out.
    - Parents may order but J. Pepper is checking qualification with clubs.
  - Next batch order will be January 1, 2024. It takes about 8-12 weeks to process.
- Working on sponsorships and grants.
  - Marriott, rooms for Zones.
  - Truist - \$75,000.

## **Committee Reports:**

L. Ferreira identified that everyone seems to be doing their jobs; very happy with reports posted.

## **Old Business:**

- The Fall House of Delegates meeting will be held at Greater Atlanta Christian School, August 26, 2023. This will be a hybrid meeting. In person check-in will start at 12:30pm with the meeting beginning at 1:00pm. Link will be available on GASI website. Make sure to register if voting.
- Athletes Wellness Summit will precede the HoD meeting, 9:00am-11:30am. This will leave enough time for the athletes to have lunch before attending the HoD meeting. J. Pepper will place information on the GASI website
- LSC Records Language Change in Policy Manual. This revision has been thoroughly vetted by both the Age Group Committee and the Senior Committee. The term “open” has been defined and GASI records will now pair with USA Swimming records. The document is attached under submitted reports for anyone who would like to review the wording. This is the final proposal and will be placed in front of the HoD for a vote.
- Betsy Dunbar and Bill Young Awards are still open for nominations through August 31, 2023. L. Ferreira will send out the ballot and announce the results early September.
- Governance Committee discussed moving elections to the Fall. Additional discussion took place concerning holding just one HoD meeting per year. The committee is in favor of these changes. Their conclusion, however, is that the changes are more complicated than first thought (meet bidding process, budgetary issues, one less Athlete engagement session) and therefore more homework needs to be done. The committee will work with all major committees and will be contacting other LSC's to see how they handle one HoD per year. The idea is tabled for this Fall's HoD with the Governance Committee continuing to investigate for possible proposal in the future.
- Governance is asking everyone to use their Georgia Swimming issued email whenever conducting GASI business. The next person to take over the position then has communication history. They are aware of issues but feel there is a benefit to keeping institutional knowledge

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in one thread. Per L. Ferreira, this is not a requirement, but we are all encouraged to use the GASI issued emails when undertaking GASI business, if possible.

## **Announcements:**

Tech Planning meeting will be held August 17, 2023, 8:30pm. Any team that would like to add meets to the calendar should attend.

Fall HoD meeting, August 26, 2023, 1:00pm GAC School, Norcorss, GA, with hybrid (link on GASI website).

Please hold August 26, 2023, 10:00am open for possible pre-HoD BoD meeting, L. Ferreira will notify all members by Friday, August 25, 2023, 6:00pm if a meeting is necessary.

Next BoD meeting is September 20, 2023, 8:30pm

Reminder to all committees to have their meetings the 2<sup>nd</sup> week of the month, so reports may be submitted in a timely manner.

## **Adjournment**

**Motion:** W. Hamborg     to adjourn (R. Copeland 2<sup>nd</sup>)  
**Discussion:**            no discussion4  
**Vote:**                    Unanimous approval  
**Resolution:**            meeting adjourned 9:27pm

Respectfully submitted:

*Nancy Harmon*

GASI Secretary  
August 17, 2023

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## Submitted Reports

### Athletes Committee



Athlete Committee Report

### Finance Committee Rough



GA LSC Draft Budget

### Senior Committee



Senior Committee Meeting Minutes



Rough Travel Fund Budget



2023 GA SC Senior State



2023 Senior Winter State

### Officials Committee



Officials' Committee Report

### Disability Committee



August Disability Committee



Disability points calculations



travel-funding-comparison (1)

### Governance Committee



August Governance

### Operations Research/ SafeSport Committee



Operational Risk:Safe

### Sanctions Update



Sanction Updates - August.docx

### GASI Legislation Change Form/State Records



GASI Legislation Change Form:State