



BoD Minutes June 14, 2023

This meeting began at 8:30pm via ZOOM

BoD members present

Lucas Ferreira (GA) General Chair
Mike Wardwell (PAC) Admin Vice-Chair
Kevin Sullivan (OAC) Treasurer
Rob Copeland (UNAT) Finance Vice-Chair
Nancy Harmon (PAC) Secretary
Hugh Convery (GA) Senior Vice-Chair
Sydney Pepper (DYNA) Age Group Vice-Chair

Rachel Todebush (SPAC) Senior Athlete Rep
Holly Mattson (HURR) Junior Athlete Rep
Will Guichard (SA) Junior Athlete at-large
Wes Hamborg (WRA) Tech Planning Chair
Clarice Wasmuth (DYNA) Officials Chair
Tommie Jackson (CAD) DE&I Chair
Brook Kubik (SA) Safe Sport Chair

BoD members absent

Jason Swaim (SMAC) Coaches Chair

GASI Swimming staff present

John Pepper, Business Manager
Lora Thompson, Membership Coordinator

GASI Swimming staff absent

Others Present

Karl Krug (SPAC) Governance Chair
Heather Boyer (SPAC) Sanction Chair

Teresa Coan (CW) Disability Chair

Call to order, approval of minutes

L. Ferreira called the meeting to order at 8:35pm. Mission and vision statement of Georgia Swimming (GASI) presented

Motion: K. Sullivan to approve BoD minutes from May 10, 2023 (R. Copeland 2nd)
Discussion: no discussion
Vote: Unanimous approval
Resolution: May 10, 2023, minutes approved

Officer Reports

L. Ferreira welcomed everyone to the meeting and reminded us that we will be using our new format where only the Athletes Committee and the Finance Committee will be listed on the meeting agenda. If any other Chairs have something in need of discussion let the General Chair know in advance and the item will be placed on the agenda. The purpose of this change is to allow the Board to use our time more effectively and be more planning focused. This will only work if reports are submitted in a timely manner and the General Chair is notified when a point needs to be discussed by the Board. Additionally, athletes are being moved to the beginning of the meeting to be more Athlete focused and so that during the school year they can make their reports and log off if need be.

Athletes (R. Todebush) Present, no report submitted

Coaches, please let your Athletes know:

- Athletes are doing a “How to: Recruiting Series” on Instagram.
 - Past Georgia Athletes are posting short videos of what helped them through the recruiting process.
- Link is now available to apply for Junior Athlete Representative. Rising Juniors may apply.
 - Posted on Instagram.
 - Posted on the Georgia Swimming website.

Finance Committee (R. Copeland, K. Sullivan) Present, report submitted.

- Financial reports have been sent out.
 - Budget vs. Actuals for the fiscal year.
 - Meet sanction income is about twice what was anticipated. Kudos to all the teams running great meets; making significantly more revenue.
 - Registration income looks to be down about 11% from what we have budgeted. This is just a collection issue. The actual revenue should be \$137,000 for Georgia Swimming but we’ve collected about \$92,000. We’re still playing catchup with some of the registration dollars.
 - Income and expenses for the Age Group Zones may be an issue. Expenses may exceed what we have budgeted because of travel and hotel cost. Will keep the Board informed.
 - On the expense side, line-item states reconciliation discrepancy of \$45,000. It is an accounting issue, cleaning up some of the mistakes from the past. This was all in the Wells Fargo account. It is due to closing them out and cleaning them up in QuickBooks. Per, K. Sullivan, this is not new, found during the audit, some of the discrepancies dated back to 2018-2019.
 - We are completely out of Wells Fargo and all accounts have been moved to Truist.
 - Finance Committee last night discussed using some of the money just sitting in our operating account; moving it into a Money Market account that can be accessed more easily and utilizing the interest income to cover GASI payroll each month.

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Discussion: H. Convery stated, that the Year to Date is helpful but could be misleading because it shows last summers' meets, and they were funded by the general fund. The 1st meets funded by the Travel Fund were the December meets. Having that document lets us see what is coming up but we don't have a full year and it will make a difference because there was \$100,000 seed money. Plus, we started collecting in May of last year. We should finish with close to \$150,000. This information will all come into play as we discuss the budget for next year and it is an Olympic Trial year which has higher costs associated. K. Sullivan noted that two Travel Fund documents were submitted because budgeting is coming up. It will be helpful to see what money was handed out. The second document shows the specific days broken out. L. Ferreira posted on the screen the first document showing May 2022- May 2023 and the second showing October 2022 – May 2023. K. Sullivan stated this is the only time it will be broken out; in the future, it will be based on fiscal year.

General Chair (L. Ferreira) present, no report submitted.

- Women in Governance
 - Josie Hardaway's report has been posted
 - J. Swaim will be taking over this program and make nomination to USA Swimming.
 - Contact L. Ferreira or J. Swaim with your nominations
 - Applications are due the end of the month
- Everyone needs to begin using the LSC issued email addresses.
 - Benefit that there is then a trail and all information will be transferred over with transitions, therefore securing institutional knowledge.
 - K. Karl noted that this will be discussed in next Governance meeting and put into Policy and Procedures document.

Senior Chair (H. Convery)

- Travel Fund Amendment
 - H. Convery reviewed the basis of 2023 summer meets used when developing the 2023-2024 Travel Fund Budget. Originally, there was to be a small May selection meet with a larger National meet in August. This was changed by USAS to a large selection meet in June with a TYR Pro Championship (more selective than Nationals) replacing Nationals. The question became do we still fund this meet even though the meet's name has been changed? Senior Committee voted unanimously to fund the meet and is looking for Board approval. There is currently no provision to amend the fund.

Motion: H. Convery to approve funding of the TYR Pro Championship, Irvine CA, July 2023, at the same level as US Open, \$1000, subject to the same caps (M. Wardwell 2nd)

Discussion: no discussion

Vote: Unanimous approval

Resolution: Travel Fund amended to fund TYR Pro Championship rather than US Open.

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- US Olympic Trial Funding for 2024
 - H. Convery stated that the Senior Committee provided an additional document regarding funding 2024 US Olympic Trials. He indicated that the increase in funds is due to this being a 10 day meet. Most athletes only qualify in 1 or 2 events and therefore it is suggested that reimbursement be on a per diem basis: 2 days before and 1 after. Even with this arrangement it could cost GASI more than \$60, 000; based on having 60 Georgia athletes attend the last time there was a unified Trials. Projection of funding next year is \$60,000-\$70,000 so we may end up running in the red. This is to be expected and should be OK if we do not run in the red the other 3 years. He will be making a formal recommendation to the committee next month so he is advising the Board and inviting anyone who might want to have input to attend the meeting. W. Hamborg asked if this is to be discussed at the next Travel Fund meeting, as he has a few questions. H. Convery replied, yes. The Travel Fund Committee is made up of R. Copeland, himself and the 10-year athlete.

Discussion: L. Ferreira noted that in the past in order to fund Trials we have just budgeted more money to stay out of the red. The Travel Fund is going to have to do something similar this time and, in the future use the 3 years in between to accrue funds to cover the increased demand of the Trial year. H. Convery stated that he did not think we will need to go to the General Fund as long as we make budget because we were able to start with \$100,000 seed money. His point was that we will see a depletion in the Travel Fund.

- B. Kubik, speaking as a Disability Committee member indicated that T. Coan would want to be part of the discussion as Para Nationals meet has been moved to the west coast and will be more expensive than in the past. H. Convery noted that they are aware of delays in getting meet information from Para. This is a problem each year and will adjust as needed. B. Kubik stated that she will pass this information on to T. Coan.
- H. Convery also indicated that he is still in need of a 10-year athlete, as Nic Fink is not available. Individual does not have to be currently swimming, but must have swum 10 years
- W. Hamborg stated that he did not get an email about this month's Senior Committee meeting. H. Convery apologized as he must have used an email listing prior to W. Hamborg joining the committee. He noted that he will update his list and send him everything that went on in the meeting. W. Hamborg also noted that the website did not have anything about the meeting as well. L. Ferreira noted that most recurring meetings are on the website for anyone wanting to attend.

Administrative Reports

Business Manager (J. Pepper) present, report submitted.

- L. Ferreira please make sure that all committee meeting links are posted each month on the Georgia Swimming website.

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Registrar (L. Thompson) present, no report submitted

- Update on registration numbers as of the end of June:
 - 8,769 for 2023
 - 9,150 for 2022, down 381, most of which are premium athletes.

L. Ferreira stated that in April we were down 10% and now it looks like it's closer to 3-4%. L. Thompson replied that we are gaining ground.

Discussion: L. Thompson wanted to address the money collection issue. She stated we are on a 30-day billing cycle which goes out the end of the month thereby making collection more like a 60-day discrepancy. Hopefully this will be resolved next year with USAS collecting all our funds.

Committee Reports:

L. Ferreira stated that Committee reports will be handled in the same manner as Officer and Administrative reports. As this is the first meeting using the new format he asked if there was any Committee Chair that had anything specific they would like to discuss? In the future, each Chair should notify him in advance to be placed on the agenda. Receiving no requests, he moved on to Old Business.

Old Business

- Appoint USA Swimming Business Meeting Delegates.
 - 3 Coach Members (L. Ferreira, J. Swaim, K. Krug)
 - 1 Non-coach, non-athlete member (open).
 - L. Ferreira asked for a volunteer from the Board of Directors or anyone on the call. After some discussion Brook Kubik volunteered to be the non-coach, non-athlete delegate.

Motion: R. Copland to approve L. Ferreira, J. Swaim, K. Krug (Coach) and B. Kubik (non-coach, non-athlete) as voting delegates to USA Swimming Fall Business Meeting (T. Jackson 2nd)

Discussion: no discussion

Vote: approved by acclamation

Resolution: Fall Business Meeting delegate (Ferreira, Swaim, Krug, Kubik), approved.

- By-Law updates.
 - Moving BoD elections to the Fall
 - L. Ferreira wanted to remind everyone that this has been discussed. K. Krug noted that Governance Committee will take on the responsibility of updating the By-Laws and it will be presented at the Fall HoD to be approved by the House of Delegates.
 - S. Pepper asked when this would take effect? L. Ferreira noted that we would not hold elections next spring and everyone who holds an affected position would continue until the fall election. N. Harmon recapped that this was the way it was proposed in the previous discussion.
 - Previous By-law change that were approved at the Spring HoD and sent to USA Swimming for final approval have been approved and have been updated on the website.

New Business

LSC Requirements for renewing club membership.

- L. Ferreira presented that during the May Finance Committee meeting, discussion took place as to what to do with clubs that are delinquent in paying membership dues. Some of this is due to the difficulty with how the dues is collected. It was discussed that club's delinquent beyond 2 months would not be able to renew their membership until paid up with the LSC. L. Thompson stated she was not sure this work as clubs can go directly to the USAS website and renew. She has also spoken directly with USAS and was told LSCs may not add restrictions that are not already in the rules and regulations. She does feel something needs to be done. She thinks it would work to not allow them to compete in Championship meets and perhaps remove them from the LSC website. Next year we will not have this issue as USAS will be doing our renewal. We will still have LSC billings for other costs and there should be some sanctions for those that refuse to pay months of backlogged bills. L. Ferreira asked if this is a problem due to SWIMS or has it always been a problem. L. Thompson stated that this has always been a problem but seems more prevalent now. K. Sullivan and R. Copeland noted that there are several clubs that date back to before SWiMS database; but less than what we see now. L. Ferreira asked that the Finance Committee revisit this subject and come up with additional ideas of how we can deal with this issue. W. Hamborg asked if there is already policy in place to handle this situation, for example not being able to swim in the Championship meets. K. Sullivan replied that sanction applies strictly to not paying fines from the previous Championship meet. L. Ferreira stated that it seems to be something we will need to include. W. Hamborg noted that it might be too soon to implement this for the July meets. L. Ferreira agreed and indicated that it will need to be put in place for the future as this has been an ongoing problem. K. Sullivan identified that it will be easier to track in the fall with the move to USAS collecting fees. We might see some of this curtailed with this move.
- L. Ferreira noted that USAS will be doing batch renewals as well this fall. They should be collecting LSC fees at that time.

Announcements

Next meeting is July 19, 2023, 8:30pm

L. Ferreira is moving the BoD meeting to the 3rd week of the month allowing Committees to meet in the 2nd week and submit their reports with time for BoD members to review. Discussion took place to move start time to 8:00pm as many coaches have early deck hours during the summer. T. Jackson was unable to make the 8:00pm start time due to practice schedules. Start time will remain 8:30pm.

Adjournment

Motion: W. Hamborg to adjourn (R. Copeland 2nd)
Discussion: no discussion
Vote: Unanimous approval
Resolution: meeting adjourned 9:21pm

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Respectfully submitted:

Nancy Harmon

GASI Secretary
May 23, 2023

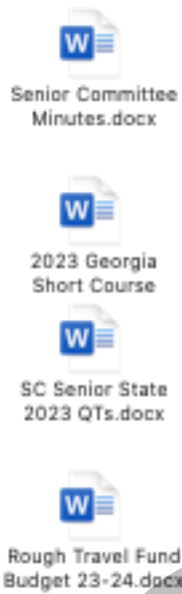
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Submitted Reports

Finance Committee



Senior Committee



Coaches Committee



Tech Planning Committee



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Business Manager/Registrar Report



Business Managers
Report June .docx



Club Membership
Breakdown .docx

Disability Committee



Disability
Committee.docx

Governance Committee



Governance Report
June.docx

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