



BoD Minutes August 27, 2022

This meeting took place as a hybrid meeting, starting at 10:30am

- Greater Atlanta Christian School, 1500 Indian Trail Rd, Lilburn GA (east meeting room)
- Zoom

BoD members present

Steve Potter (DAQ) – General Chair
Lucas Ferreira (GA) – Admin Vice-Chair
Rob Copeland (SCAT) – Finance Vice-Chair
Kevin Sullivan (OAC) – Treasurer
Nancy Harmon (SCAT) – Secretary
Hugh Convery (GA) – Senior Vice-Chair

Sydney Pepper (DYNA) – Age Group Vice-Chair
Jason Swaim (SMAC) – Coaches Chair
Tommie Jackson (CAD) DE&I Chair
Matthew Grant (VAST) – Tech Planning Chair
Ed Saltzman (DYNA) – Officials Chair
Holly Mattson (HURR) – Junior Athlete Rep

BoD members absent

Brook Kubik (SA) – Operational Risk Chair
Meredith Green (BAY) – Open Water Chair
Andrew Beggs (HURR) -Jr Coaches Chair
Mike O’Shaughnessy (GOLD) – Safe Sport Chair

Glenda Orth (RAYS) Disability Chair
Rachael Todebush (SPAC) Senior Athlete Rep
Grace Anne Byerly (TWS) Sr Athlete Rep at-Large
Will Guichard (SA) Jr Athlete Rep at-Large

GASI Swimming staff present

John Pepper, Business Manager
Lora Thompson, Registrar

GASI Swimming staff absent

Veronica Burchill, Director of Social Media

Others present

Karl Krug (SPAC) Governance Chair
Eric Pingel (SA) Sanction Chair
Crystal Tavares (LA)
Wes Hamborg (WRA)

Call to order, approval of minutes

S. Potter called the meeting to order at 10:48am.

This is a special board meeting to cover legislative items pertinent to the HoD.

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S. Potter (General Chair) recognized L. Thompson (Registrar), asking her to repropose her request for changes to GASI Seasonal Membership, Policy & Procedure Manual 3.3.2. This was previously tabled to revise the language.

Motion: (L. Thompson): approve changes to 3.3.2 Seasonal Athlete Membership, making the program more flexible for the Athletes (H. Convery, 2nd). See attached.

Discussion:

- H. Convery outlined the criteria stating this will allow a seasonal athlete to start at any time during the year and the program will go for 150 days. L. Thompson responded, this is correct and that this will simplify the program and allows more flexibility for the athletes.
- L. Ferreira asked if SWIMS3.0 will not allow a change after September 1st deadline? L. Thompson responded yes for the LSC, but clubs may opt in or out of offerings after that date.
- L. Ferreira stated concern, not with the policy, but with the history of items being passed by the LSC without going through proper procedure. This proposal has not been vetted by Governance, through no one's fault. L. Ferreira asked how many athletes are affected by this policy. J. Pepper noted season1 had 280, season2 had 60. Those who wanted to continue to swim out of season1 would have been the ones affected. This will continue to happen with the new policy, but the dates are flexible, therefore the athletes may begin and end as desired to a maximum of 150 days. L. Ferreira still felt that the problem lies in passing this policy without the proper notification and vetting. S. Potter noted that motions may come from the floor, it is not preferred but it's allowed at USA Swimming HoD. L. Ferreira stated we do not have that leeway in our Bylaws. R. Copeland noted a loophole in Roberts Rule of Order where we suspend the policy and create new.
- J. Swaim asked about registering athletes and cost. L. Thompson noted that the fees have not changed. Athletes attached to clubs will be invoiced through the club. Unattached athletes will see a change when registering where payment will be split between USAS and GASI; this would affect a very small percentage.

Vote: Unanimous Approval

Resolution: Changes approved to 3.2.2 Seasonal Athlete Membership, will be presented to HoD

Finance:

- **Credit Card Policy** already approved by BoD, will be presented to the HoD.
[Credit Card Policy 6.4](#)
- **Reserve, Investment, and Endowment Policy** Previously reviewed, August 10, 2022, BoD meeting.
 - [Reserve, Investment, and Endowment Policy](#)
 - During August BoD, H. Convery asked for more specific language concerning operating expenses. R. Copeland tweaked language, but the updated policy did not make it in front of Governance. L. Ferreira felt the entire document should be reviewed by

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Governance, H. Convery agreed. J. Pepper noted this is essentially a LEAP Issue. L. Ferreira asked if there was any pressing deadline as this is the type of policy addition that the BoD may implement. S. Potter noted that we have made it 42 years without this policy. R. Copeland and K. Sullivan have done an excellent job defining these elements. He continued, if they are good with this as a working draft to use as a guide, we will table this policy update until the September 2022 BoD and therefore the April HoD for final approval. The Finance Committee concurred but stated that the budget does account for it now. They are fine using it as a guideline; they will act as if the policy is in place. J. Pepper noted that he can attach this to the LEAP document noting that it is awaiting final approval

Motion: (H. Convery) Table approval of Reserve, Investment, Endowment Policy until September 2022 BoD (E. Saltzman 2nd)

Discussion: none

Vote: unanimous approval

Resolution: Reserve, Investment, Endowment Policy tabled until September 2022 BoD.

R. Copeland requested that J. Pepper run this policy by USA Swimming to make sure it meets all the necessary LEAP requirements as requested. J. Pepper stated he would present it to USAS for review.

- **Budget:** previously approved by BoD, will be presented to the HoD
 - [GA LSC Budget 2022-2023](#)
- **Travel Fund:** previously approved by BoD, will be presented to the HoD
 - [National Travel Fund](#)
- H. Convery requested that there be a review of travel amounts for Officials as the newly implemented National Travel Fund does not apply to Officials. He noted that the total amount allocated has increased in the budget, but it is not broken down by meet. E. Saltzman stated that Official's Travel fund is part of the Official's budget and should be equal to athlete compensation. He indicated that his committee would take up this issue and flush out the details.
 - H. Convery requested that the Officials create their own form to request reimbursement.
 - E. Saltzman questioned how para-athletes are being handled. Has G. Orth or committee been handling? H. Convery stated that they had not heard back from them, so they plugged in the same numbers that have been used in the past. They will revisit if location or costs change.

4.4.4 Divisional Committee [Divisional Committee - Legislation Change](#)

L. Ferreira requested to table Divisional Committee change. Current iteration is not exactly as presented. It will be revisited and be presented for approval at a later date.

LEAP Program - K. Krug presented that LEAP fulfillment should be a board issue.

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- LEAP is no longer a 1,2,3 standard. The data to be collected involves more than the 3 individuals involved. We have signed an affiliation agreement that states we will submit this information as requested or accept penalties. It is a common misconception that it's just an incentive of \$2500 if we submit our data. This enticement no longer exists and there are just penalties. If the LSC fails to submit the information they can lose their ability to sanction, run, and earn money from meets. Additionally, there is \$100 fine per day, until we fulfill our obligation.
 - L. Ferreira asked about the Affiliation agreement. Did it go before the USAS HoD? J. Pepper responded no; this is essentially a contract. If you don't sign it, you're LSC is not part of USAS.
 - J. Swain asked that LEAP program be defined. K. Krug and J. Pepper shared that it's a program from USAS that gives a series of checks and balances to the LSC to make sure they are governing and growing appropriately. Its goal is to make sure each LSC is doing its due diligence.
 - K. Krug reiterated, it's a lot for just a few volunteer individuals. It is not just a few boxes to check. The entire board does not need to be involved but more than the 3 currently assigned.

Technical Planning

Approval of 2023 Long Course Schedule

[2023 Long Course Meet Schedule](#)

M. Grant noted that the new process is going very well. Approval meeting took about 4 minutes as everything was accurate. Everyone had a chance to review. The Diversity meet was recently added. It will be February 25, 2023. Diversity Camp will be held April 22, 2023. Both events will take place at Lanier Aquatics, Francis Meadows Aquatic Center, Gainesville GA.

Motion: (H. Convery) approve 2023 Long Course Schedule as submitted (S. Pepper, 2nd)

Discussion: none

Vote: unanimous approval

Resolution: 2023 Long Course Schedule approved, will be presented to the HoD.

Adjournment

Motion: (L. Ferreira): to adjourn (S. Pepper, 2nd)

Discussion: None

Vote: Unanimous approval

Resolution: meeting adjourned at 11:26am

Respectfully submitted:

Nancy Harmon

GSI Secretary

August 29, 2022

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Policy & Procedures 3.3.3 Seasonal Athlete Membership changes (L. Thompson)

APPENDIX C GASI Legislation Change Form

Directions:

For any proposed change to the GASI Bylaws or Policies and Procedures Manual, complete this form and submit by email to the Governance Committee Chair. Please note the following:

- If the proposal is to change an existing section, attach a red-line version of how the proposal would change the existing section.
- If the proposal is to add a new section, attach a draft of the proposed new language. • Note: Amendments to the Bylaws require 20 days' notice and passage by a 2/3 majority within the House of Delegates.

Changes to the Policies and Procedures Manual require 10 days' notice and passage by a simple majority of the House of Delegates (or if there is a demonstrable and pressing need, the Board of Directors; all changes made by the Board must be published to the LSC within 10 days of passage and ratified by a simple majority within the House of Delegates at the next LSC meeting).

More information on the legislative process can be found in Section 5 of the Policies and Procedures Manual.

Date submitted:

Proposed By:

Name: Lora Thompson

Email: registrar@gaswim.org

Which governing document is to be amended or revised? Policy & Procedures Manual

Does this proposal amend an existing provision? Yes

If yes, which provision? General Policies 3.2.2:

3.2.2 Individual Seasonal Athlete Member – An Individual Seasonal Athlete Member is an individual who participates in the sport of swimming, who has joined for a period of time not longer than 150 days in a registration year, and is an Individual Member of USA Swimming in good standing. ~~Two Seasonal Athlete memberships are available:~~

~~_____ Season 1: Starting October 1st and continuing 150 days thereafter;~~

~~_____ Season 2: Starting March 1st and continuing 150 days thereafter.~~

This membership type may begin at any point in the current membership year. By rule, an athlete may only register for one seasonal membership per registration year. The cost of an Individual Season Membership may be applied to the cost of year-round Athlete Membership, provided the individual makes the transition to full time within the same membership year.

If not an amendment, in which section or article do you propose the new language be added:

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Purpose of proposal:

To simplify the LSC offering of seasonal athlete memberships, and to allow more flexibility to the athlete wanting to be a seasonal member. In addition, this will more readily align with USA Swimming's rule allowing an athlete only one seasonal membership per registration year. SWIMS 3.0 will track the 150 days automatically based on the registration date where previously it would have been cumbersome to track each Individual Season.