



BOD Minutes

August 28, 2020

The meeting began at 7:00pm via Zoom.

BOD members present:

Steve Potter (DAQ) - General Chair
Jamey Myers (SCAT) - Admin Vice-Chair
Rob Copeland (SCAT) - Finance Vice-Chair
Joe DeCarlo (RAYS) - Treasurer
Beau Caldwell (SEGA) - Secretary
Sydney Pepper (DYNA) - Age Group Chair
Ed Saltzman (DYNA) - Officials Chair
Jenn Bowers (HURR) - Sr Coaches Chair

Ian Goss (RAYS) - Jr Coaches Chair
Wes Hamborg (WRA) - Tech Planning Chair
Ceci Christy (UNAT) - Safe Sport Chair
Will Foggin (ABSC) - SR. Athlete Rep
Henry Bethel (CCAC) - Athlete At-Large
Elizabeth Isakson (GOLD) - Junior Athlete Rep
Hannah Burke (GA) - Junior athlete At-Large

BOD members absent:

Mark Schilling (GOLD) - Senior Chair
Daniel DeCarlo (RAYS) - SR Athlete At-Large

GSI Swimming staff present

Veronica Burchill, Interim Business Mgr
Lora Thompson, Membership Coordinator

Others Present:

Lucas Ferreira (GA)
Jonathan Foggin (ABSC)

Call to order

Potter called the meeting to order at 7:06pm. Potter informed the BOD that tech planning has been moved to 8:30pm this evening, and there may be a 1-item BOD meeting to review tech planning on Saturday morning, before HOD. Potter read the mission and vision of the LSC.

Motion (Caldwell): to approve minutes from August 12 (motion seconded)

Discussion: None
Vote: Unanimous approval
Resolution: Minutes from August 12 are approved

Officer Reports

General Chair (Potter) -

- Some legislation did not get posted with 20 days notice. A higher voting threshold will be needed for approval, dealing with bylaws, rules & regs, and policies & procedures.
- There are 3 scheduled interviews for the business manager position.

Admin (Myers) - Present. No report

Secretary (Caldwell) - Present. No report

Finance Committee (Copeland & DeCarlo) -

- Proposed amendment to part 9 of policies & procedures; Purpose is to allow HOD and BOD to make changes and over/under spend on budgets when deemed necessary. This is being done as a course of practice to allow more flexibility.

Motion (Bethel): To approve the amendment to section 9 of policies and procedures (Copeland second)

Discussion: Caldwell asked what the HOD would object to most. DeCarlo said dollar amounts would be the biggest item. Potter said that people mostly want transparency with our finances, and want insight into what's going on financially in GSI. Potter says this is an upgrade to how we do business.

Vote: Unanimous Approval

Resolution: Proposed amendment to section 9 is approved and will go forward to HOD.

- Copeland reviewed the 2020-21 budget

Motion (Hamborg) : To accept 2020-21 budget (Saltzman second)

Discussion: Hamborg asked if the finance committee felt comfortable with \$35k coming out of the savings account. Copeland said this passed with majority in committee. DeCarlo said that this is almost half of the projected deficit from last year, and we did not go over. Copeland said the hugh drivers are the meet sanction income, as the sanction fees are reduced from 7% to 2%, and we anticipate fewer meets & splashes. COpeland said our investment account is a conservative diversified investment portfolio. Copleand said the assumption is a 10% deduction in registration; there may be additional flex memberships, but the LSC still makes the same amount on a flex member as they do a premium member. A lot of this is possible since we're not funding travel. Lora Thompson clarified that only \$8 of flex goes to LSC if the athlete upgrades from flex to premium.

Vote: Unanimously approved

Resolution: 2020-21 budget approved, attached to end of this document

Senior (Shilling) - Not present, Report emailed to BOD and shared to screen. *(Note: attached)*

Motion (Potter) : To postpone senior state in december to a later date in the spring
(Copeland)

Discussion: Ferreira offered we should not vote on a meet that's not in the calendar.

Vote: Unanimous approval

Resolution: Motion carries

Age Group (Pepper) -

Motion (Pepper): to approve AG report in its entirety (Caldwell second)

Discussion: None

Vote: Unanimously Approved

Resolution: AG Committee report moves onto HOD

Registrar (L.Thompson) -

- Online registration and payment available for unattached [UNAT] athletes only.
- New clubs can register as a team starting Sept 1

Interim Business Manager (Burchill) -

- Discussed Zoom hack on last night's call; Veronica has documented the situation. Veronica suggested that people are not allowed to call in with cell phones. Caldwell explained our current processes and how we can make this work for tomorrow. Caldwell will email instructions to delegation.

Athletes (W. Foggin) -

- Athletes meeting - low turnout, only 13 people in attendance. Recommendation is stronger presence on social media and advertising more.
- Working on senior state food drive and ways to engage with athletes more.

Officials (Saltzman) -

- Tech Suit rule goes into effect Sept 1 and supersedes Georgia Swimming policy

Tech Planning (Hambourg) - Report postponed until 8:30pm Tech Planning meeting later tonight.

Safe Sport (Christy) - Report posted to website.

Diversity Chair (Jackson) - Not present, no report

Disability chair (Orth) - Not present, no report

Sr Coaches Rep (Bowers) -

- Report posted to website, contingent upon technical planning

Open Water (Sullivan) - Not present, no report

Old Business

None

New Business

None

Announcements

Jonathan foggin asked BOD members to verify the governance document emailed today outlining contact information and term durations in their respective position.

Tentative next meeting August 29 at 11:00am, if needed, and to be determined after the Tech Planning meeting later tonight.

Caldwell informed the BOD of documents needed for tomorrow's HOD meeting.

Next official BOD meeting is Oct 14 at 8:00pm.

Adjournment

Motion (Caldwell): to adjourn (Saltzman second)

Vote: Unanimous approval

Resolution: Meeting adjourned at 8:09pm.

Respectfully submitted by Beau Caldwell,
GSI Secretary
October 15, 2020



BOD Minutes

August 12, 2020

The meeting began at 8:00pm via Zoom.

BOD members present:

Steve Potter (DAQ) - General Chair
Jamey Myers (SCAT) - Admin Vice-Chair
Rob Copeland (SCAT) - Finance Vice-Chair
Beau Caldwell (SEGA) - Secretary
Sydney Pepper (DYNA) - Age Group Chair
Ed Saltzman (DYNA) - Officials Chair
Jenn Bowers (HURR) - Sr Coaches Chair

Ian Goss (RAYS) - Jr Coaches Chair
Wes Hamborg (WRA) - Tech Planning Chair
Will Foggin (ABSC) - SR. Athlete Rep
Daniel DeCarlo (RAYS) - SR Athlete At-Large
Henry Bethel (CCAC) - Athlete At-Large
Elizabeth Isakson (GOLD) - Junior Athlete Rep
Hannah Burke (GA) - Junior athlete At-Large

BOD members absent:

Joe DeCarlo (RAYS) - Treasurer
Mark Schilling (GOLD) - Senior Chair
Ceci Christy (UNAT) - Safe Sport Chair

GSI Swimming staff present

Veronica Burchill, Interim Business Mgr

GSI Swimming staff absent

Lora Thompson, Membership Coordinator

Others Present:

Bill Waldo - PSC

Call to order

Potter called the meeting to order at 8:02pm.

Motion (Potter): to approve minutes from July 8 (Caldwell second)

Discussion: None
Vote: Unanimous approval
Resolution: Minutes from July 8 are approved

Officer Reports

General Chair (Potter) -

- Return to competition - getting there.
- Permanent position for office manager - resumés have been uploaded and distributed to the personnel committee. Currently reviewing 8 candidates for interviews.

Admin (Myers) - Present, no report

Secretary (Caldwell) - Report pushed to new business

Finance Committee (Copeland & DeCarlo) - No Report - still working on budget for next year

Senior (Shilling) - Not present, no report

Age Group (Pepper) - Present, no report

Registrar (L.Thompson) - Not present, no report

Interim Business Manager (Burchill) - Report posted to web page

Athletes (W. Foggin) -

- Athlete reps met and decided that Bethel and DeCarlo are senior at large reps; Elizabeth Isakson is new junior rep, Bethel and DeCarlo would get the 2 at-large votes; Hannah Burke will not get a vote. Caldwell asked if our bylaws allow for at-large athletes. Potter said we can look into this for next time.

Officials (Saltzman) -

- GSI has run seven meets so far. Officials committee is collecting feedback from referees. Officials page online is updated with USAS and COVID responses. Out of 288 officials, 56 responded that most are coming back to officiate; 3 have reported they will not be returning, and a few are unsure.

Tech Planning (Hambourg) - Present, no report. Will have something for next BOD meeting.

Safe Sport (Christy) - Not present. GSI currently in 6th place for most clubs certified throughout USAS.

Motion (Goss): Require GSI teams to achieve SSRP status in order to register as a team for 2020-21 competitive year (Saltzman second)

Discussion: Christy will still be chasing teams down if they don't do it, much like she's doing now. Meets will be safer with every club achieving SSRP. Teams will not be eligible to compete in GSI meets if they are not SSRP certified

Vote: Unanimous Approval

Resolution: All GSI teams required to achieve SSRP by Dec 31, 2020 in order to register as a team for 2020-21 competitive year approved by BOD; will need to go before HOD since it's more restrictive than USAS regulations.

Diversity Chair (Jackson) - Not present.

- Potter mentioned last time he's interested in forming a social justice committee, and it hasn't gotten off the ground. Potter reiterated that he's still interested in this committee forming.

Disability chair (Orth) - Not present, no report

Sr Coaches Rep (Bowers) -

- Report posted to website. Bowers and Goss will be discussing virtual meets and how our meets in GSI are running in the upcoming coaches meeting.

Open Water (Sullivan) - Not present, no report.

- Copeland reported that The Clock Is Ticking swim has been canceled. No OW zone selection is currently in play. Pepper said this will impact the budget since money won't be in the account before she has to pay for the hotel.

Old Business

June 13 HOD Review (Caldwell)

- Thank you to our leadership team - Veronica Burchill, Rob Copeland, Megan Kingsley, John Pepper, Lora Thompson
- Feedback from delegates:
 - Nominations & elections took too long - needed to decide the size of the admin board of review and governance committees in advance.
 - All motions must be initially presented over voice. Can be re-typed into chat for clarification... difficult to follow voice and chat.
 - Put all business legislation in 1 document so delegates don't have to hunt and dig for it
 - Registration & check-in went very well
 - Ask for new business items at beginning of meeting
 - Use ElectionRunner again
- 167 total registered; 156 in attendance out of 350 possible (44% turnout)

New Business

Communication Proposal

Motion (Caldwell): To create a task-force to review & improve the communication methods and structure within the LSC. (Motion seconded)

Discussion: Document attached. Many BOD in agreement this needs reviewed.

Vote: Unanimous Approval

Resolution: Task force created and approved; Members include Beau Caldwell (lead), Jenn Bowers, Sydney Pepper (Coaches), Lora Thompson (Staff), Bailey Hodges, Elizabeth Isakson, Will Foggin (Athletes)
Task force will report back to the BOD at a future meeting.

Announcements

Next board meeting, Aug 28 at 7:00pm

September BOD meeting canceled due to proximity to HOD

Adjournment

Motion (Caldwell): To adjourn our meeting (Saltzman second)

Vote: Unanimous Approval

Resolution: Meeting adjourned at 8:48pm

Respectfully submitted Aug 13, 2020 by Beau Caldwell, GSI Secretary

Approved August 28, 2020 at BOD meeting

GSI Communication Proposal

Proposed by: Beau Caldwell, GSI Secretary
August 12, 2020

Motion: To create a task-force to review & improve the communication methods and structure within the LSC.

Goals: Create processes to collect and sort contact information by position (head coach, asst coach, BOD member, athlete rep, etc.), and have the ability for GSI board, staff, and volunteers to access it; connect more people to and within GSI; distribute information most efficiently.

Rationale:

1. Having to re-open COVID-19 relief applications (HOD June 13) - not all teams were informed.
2. 15% voter turnout for junior athlete rep (24 votes total, 161 votes were possible)
3. In speaking with Jenn Bowers, Sarah Grace only has contact info for 24 athlete reps out of a possible 71 teams (17%).

Costs: \$0 to form the task-force, have virtual meetings, create SWOT, formulate solutions.
Additional costs will be proposed to BOD if solutions warrant.

9.0 Financial

The financial dealings of GA Swimming are the responsibility of the Treasurer with oversight from the Board of Directors. Financial controls and procedures are essential in order to protect the interests of GA Swimming. The following procedures shall be followed in conducting business on behalf of GA Swimming.

9.1 Monetary

The Treasurer shall reconcile all active accounts by the 10th day of each month. Provide Balance Summary, Profit and Loss versus budget reports, and Reconciliation report to the General Chair by the 15th of each month.

The Treasurer shall insure that the General Chair and another Board member appointed by the General Chair other than LSC Treasurer have real time access for viewing activity on all checking accounts. All checks exceeding \$2000.00 dollars with the exception of those written to USA Swimming will be communicated to the General Chair. The Treasurer shall pay all invoices or requests for reimbursements within 15 days of receipt. The General Chair shall be notified of any exceptions to reimbursement procedures for approval by the Board of Directors.

9.2 Reports

9.2.1 Proposed Budget

Prior to GA Swimming's Fall HOD meeting, the Treasurer shall transmit a projected budget to the LSC Webmaster for publication on the homepage of GA Swimming (www.gaswim.org). Present the proposed budget to the House of Delegates during the Fall LSC meeting. The Treasurer will provide fiscal year-ending Balance Summary and Profit Loss versus Budget information for general distribution at the House of Delegates.

9.2.2 Fiscal Year-end Responsibility

On October 15th transmit accounting information to the assigned tax preparer. Upon receipt of tax documents, the LSC Treasurer will sign and submit documents to the IRS.

9.2.3 Annual Review Audit

A year-end review audit will be conducted by three members of the Board of Directors and a year-end balance summary, 990 form and letter of audit will be submitted to USA Swimming not later than one month following submission of the tax documents to the IRS.

9.2.4 Calendar Year-end Responsibility

By February 1st the LSC Treasurer will mail all 1099 forms to contractors and submit 1096 forms to the IRS.

9.2.5 Annual Corporation Renewal:

By April 1st, the LSC Treasurer will go to the Georgia Department of State website and pay for renewal of corporate license. If the General Chair, LSC Treasurer, or Secretary changes this renewal process has to occur again.

9.3 Travel Expenses

Travel expenses for swimmers traveling to Zone meets and National meets will be provided by GA Swimming. A \$500 annual discretionary fund has been established for the General Chair to be used to defray any necessary costs.

9.3.1 Travel Allowance for Swimmers to National Meets

The LSC Treasurer shall reimburse the athlete's club for no more than 2 meets in a fiscal year. The Senior Chair will submit an annual request to the LSC Treasurer for amounts for each qualifying meet by August 1st of each year. Reimbursement amounts as well as a total monetary cap will be established at the LSC Fall budget approval.

9.3.2 Requirements

To obtain the travel allowance, a request for reimbursement is sent from the host club to the LSC Treasurer along with itemized expense receipts for expenses to attend the qualifying meet and a copy of the meet Final Results indicating/highlighting at least one individual event in which the swimmer competed. The cutoff dates must be adhered to receive reimbursement.

9.3.3 Reimbursement

To receive a reimbursement, a swimmer must be currently registered with GA Swimming at the time of the meet. Additionally, first year swimmers in the LSC must swim in two (2) Georgia LSC meets to get a reimbursement. Any exceptions to this can be petitioned to the Board of Directors.

9.3.4 Maximum Reimbursements

Two (2) reimbursements per fiscal year to be paid up to the total maximum allocation.

9.3.5 Relay Swimmers

Swimmers who participate on Relays Only are not eligible for LSC travel allowance.

9.3.6 Coaches and Officials

Travel allowance for 1 coach per team and officials traveling to National Meets as allocated in the annual budget. Reimbursement requests are to be made to the Treasurer. (Approved 9/25/2005) Official's requests require approval of the Officials Chair.

9.3.7 Official Travel Reimbursement Procedures

An official can receive reimbursement for travel to workshops and other events deemed necessary by Officials Chair. Officials Chair will request annual budget amount by August 1st for next fiscal year. Actual amounts will be approved at LSC Fall budget approval. A request for reimbursement is sent through Officials Chair to the LSC Treasurer along with itemized expense receipts. All requests for reimbursement are due by September 15 for next fiscal year.

9.3.8 USA Swimming Convention Travel Reimbursement Procedures

An LSC member maybe reimbursed for expenses associated with attending annual USA Swimming Convention if approved by General Chair. General Chair will request annual budget amount for USA Swimming Convention by August 1st of each year. Actual amounts will be approved at LSC Fall budget approval. A request for reimbursement is sent through to the LSC Treasurer along with itemized expense receipts. Actual reimbursable expenses are determined and communicated to LSC Treasurer by General Chair by August 1st for current fiscal year. All expenses that are reimbursable must be submitted to LSC Treasure by September 25 of current fiscal year.

9.3.9 LSC Travel Reimbursement Procedures

An LSC member maybe reimbursed for expenses associated with attending LSC related meetings and workshops if approved by General Chair or Committee Chair. The General Chair will request an annual budget amount for LSC Travel by August 1st of each year. Actual amounts will be approved at the LSC Fall budget approval. All expenses that are reimbursable must be submitted to the LSC Treasurer by

September 25 for current fiscal year. A request for reimbursement is sent to the LSC Treasurer along with itemized expense receipts.

9.3.10 Zone Team Travel Reimbursement Procedures

The Zone Team manager in conjunction with Age Group Chair will determine and submit a projected budget amount for Zone travel expenses by Aug 1st for next fiscal year. Actual amounts will be approved at LSC Fall budget approval. Zone Team Manager and LSC Treasurer will be responsible for signing all necessary contracts and providing payment to all business entities providing services or product in support of the Zone Team. LSC Treasurer will establish separate account and transfer Zone Team budget to the account whereby the Zone Team Manager will sign and assume fiduciary responsibility. LSC Treasurer will have administrative rights to said account and General Chair and Vice-Chair will have ability to view all activity on account real time through online product. Zone Team manager will provide all receipts to the LSC Treasurer by September 1st of the current fiscal year. Actual swimmer contributions to event will be provided to LSC Treasurer three days prior to event. Only those checks from individuals that are on team will be sent to the LSC Treasurer. Zone Team Manager will arrange for disposal of all other deposit checks of swimmers not making the team. This procedure will be communicated to applicants on GA Swimming website.

9.3.11 Role of Zone Team manager

Stipend allowance and Zone travel expenses to be reviewed annually by Finance Chair, General Chair, Age Group Chair, and Team manager.

9.3.12 Zone Select Camp

The Age Group Chair will submit a projected budget for the Zone Select Camp by August 1st for the next fiscal year. Actual amounts will be approved at the Fall LSC budget approval. The athlete's coach will request reimbursement along with itemized expense receipts for expenses from the LSC Treasurer. The amount cannot exceed \$200.00 and the budgeted amount is divided by the number attending.

9.4 USAS Registration Income and Expense

The Registrar will receive all annual renewals and initial memberships. He/she will make direct deposits to GA Swimming's general checking account and send the LSC Treasurer a spreadsheet of the deposit breakdown. The LSC Treasurer, by the 15th of each month, will send reimbursement to USA Swimming. The LSC Treasurer and Registrar will provide a projected budget amount for Registration Income and Expenses by August 1st of the current fiscal year. The Membership Chair will provide a projected budget for registration supplies for the next fiscal year by August 1st. Actual amounts will be approved at the Fall LSC budget approval. The Registrar will provide itemized list of reimbursable expenses directly to the LSC Treasurer when requesting reimbursement.

9.5 Registrar Reimbursement

The Registrar will submit annually by Aug 1st a project request for payment of services to General Chair and Board of Directors. Actual amount will be approved in LSC Fall budget approval.

9.6 Meet Sanction Income

The LSC Treasurer will provide a projected budget amount for Meet Sanction Income with input from the Sanctions Chair by August 1st for the next fiscal year. Host clubs conducting sanctioned meets will provide a financial form, splash count and reimbursement to the LSC Treasurer in accordance with sanctioning deadlines. All fees and fines will be paid according to sanctioning guidelines. If a club does not clear the sanction fees after 90 days, the LSC Treasurer will notify the Sanctioning Chair to hold all further sanctions for the club until all fees and fines are paid.

9.7 Failure to Meet State Time Fee

The Sanction Chair or appointed representative will provide a list of athletes who have failed to meet qualifying times to the LSC Treasurer within 45 days of completion of the State Meet. Host clubs will send fees directly to the LSC Treasurer. The LSC Treasurer will provide a list of athletes and clubs who have not cleared fines within 45 days from the next state championship meet for penalties including barring from competition until all fines are paid.

Line	Line Item	2019 Budget	2020 Budget	Category	Type	2021 Budget Request	Request Details
2							
3	Income						
4	All Star Banquet Ticket Sales	\$ 4,300	\$ 3,000	All Star	Income	\$ -	
5	All Star Towel Sales Income	\$ 19,500	\$ 19,500	All Star	Income	\$ 21,000	Finance Committee 8/26
6	Dividend Income	\$ 23,500	\$ 24,000	Dividend	Income	\$ 24,000	
7	Fines						
8	Late Registration/Other						
9	Sanctions	\$ 165				\$ -	
10	State Meet	\$ 6,200				\$ -	
11	Total Fines	\$ 7,500	\$ 7,500	Events	Income	\$ 1,000	
12	LSC Camp Registration	\$ 12,000	\$ 12,300	LSC Camp	Income	\$ 14,800	Finance Committee 8/26
13	Meet Sanction Income	\$ 101,000	\$ 101,000	Events	Income	\$ 14,500	reduce to 2% from 7% and reduce meets by 50%
14	Meet Travel Surcharges (Out of State)	\$ 7,000	\$ 5,000	Events	Income	\$ 1,000	
15	Misc Income	\$ 5,000	\$ 5,000	Misc	Income	\$ -	Finance Committee 8/26
16	Officials Training Fees	\$ 950	\$ 1,200	Misc	Income	\$ 1,200	
17	Registration						
18	Registration Income	\$ 705,360	\$ 715,610	Reg	Income	\$ 591,610	
19	Total Registration	\$ 705,360	\$ 715,610		Total		
20	Sponsorships						
21	Zone Team Application Fees	\$ 2,415	\$ 2,200	Zone Team	Income	\$ 4,300	\$40 X 54 pool swimmers + 32 OW swimmers
22	Zone OW Travel Fees	\$ 12,800	\$ 13,600	Zone Team	Income	\$ 18,400	\$575 X 32 swimmers
23	Zone Travel Fees	\$ 30,420	\$ 37,800	Zone Team	Income	\$ 52,650	\$975 X 54 swimmers
24	Total Income	\$ 931,745	\$ 947,710		Total	\$ 744,460	
25							
26	Expense						
27	Administrative Office	\$ 500	\$ 500	Operations	Expense	\$ 500	
28	Bookkeeper						
29	Executive Director	\$ 79,353	\$ 50	Operations	Expense		
30	Legal Expense	\$ 1,500	\$ 1,500	Operations	Expense	\$ 1,500	
31	LEAP 3 Expense						
32	LSC Administrator		\$ 34,100	Operations	Expense	\$ 34,100	
33	Other Operating Expenses	\$ 5,200	\$ 5,200	Operations	Expense	\$ 5,200	
34	Intern	\$ 4,800	\$ 4,800	Operations	Expense	\$ 4,800	
35	Registration Service Expense	\$ 24,530	\$ 25,000	Operations	Expense	\$ 25,000	
36	Registration Supply Expense	\$ 750	\$ 750	Operations	Expense	\$ 750	
37	Travel Expenses - LSC Board/Committee	\$ 6,400	\$ 8,400	Other Travel	Expense	\$ 5,000	Reduce as placeholder
38	Total Administrative Office Expenses	\$ 123,033	\$ 80,300		Total	\$ 76,850	
39							
40	All Star Awards Ceremony/Spring Meeting Expense	\$ 15,600	\$ 15,600	All Star	Expense	\$ 4,000	\$2,000 Golden Peach
41	All Star Towel Expense	\$ 17,500	\$ 21,000	All Star	Expense	\$ 21,000	
42	Athletes Budget	\$ 1,000	\$ 2,490	Committee	Expense	\$ 3,800	
43	Bank Charges	\$ 150	\$ 150	Operations	Expense	\$ 150	
44	Betsy Dunbar Award	\$ 1,000	\$ 1,000	Operations	Expense	\$ 1,000	
45	Coaches Clinic(s)	\$ 7,000	\$ 7,000	Other Travel	Expense	\$ 4,000	
46	GA Aquatic Sports Hall of Fame	\$ 1,000	\$ 1,000	HOF	Expense	\$ 1,000	
47	General Chair Discretionary Fund	\$ 500	\$ 500	Committee	Expense	\$ 500	
48	Investment Expenses	\$ 7,600	\$ 7,700	Operations	Expense	\$ 7,700	
49	LSC Camp Expenses	\$ 14,100	\$ 14,800	LSC Camp	Expense	\$ 14,800	
50	LSC Fall Meeting Expenses	\$ 1,600	\$ 1,600	Meetings	Expense	\$ 1,600	
51	LSC Supported Meet Expense - Disability	\$ 2,000	\$ 2,000	Events	Expense	\$ 2,000	
52	LSC Supported Meet Expense - OW	\$ 1,500	\$ 1,500	Events	Expense	\$ 1,500	
53	LSC Supported Meet Expense -Championships	\$ 800	\$ 20,000	Events	Expense	\$ 42,000	\$15K SC Senior, \$15K SC AG, \$6K LC Senior, \$6 LC AG
54	Officials Expenses	\$ 5,060	\$ 4,300	Events	Expense	\$ 3,450	
55	Travel Expenses - Officials	\$ 4,500	\$ 8,900	Other Travel	Expense	\$ 2,100	
56	Safe Sport Education Expense	\$ 500	\$ 500	Committee	Expense	\$ 500	
57	Travel Expenses - Disability	\$ 3,000	\$ 15,000	Athlete Travel	Expense	\$ -	
58	Travel Expenses - Coach of the Year	\$ 2,000	\$ 2,000	Other Travel	Expense	\$ -	
59	Travel Expenses - Diversity	\$ 600	\$ 600	Athlete Travel	Expense	\$ -	
60	Travel Expenses - Juniors	\$ 41,500	\$ 34,500	Athlete Travel	Expense	\$ -	
61	Travel Expenses - Futures	\$ 14,000	\$ 6,000	Athlete Travel	Expense	\$ -	
62	Travel Expenses - Select Camps	\$ 1,000	\$ 1,000	Athlete Travel	Expense	\$ -	
63	Travel Expenses - Senior & OT	\$ 35,200	\$ 98,000	Athlete Travel	Expense	\$ -	
64	Total Travel	\$ 97,300	\$ 157,100		Total	\$ 2,100	
65	USAS Convention Expenses	\$ 22,960	\$ 22,960	Meetings	Expense	\$ 5,000	
66	USAS Registration Fees Paid	\$ 546,660	\$ 555,440	Reg	Expense	\$ 516,740	

Line	Line Item	2019 Budget	2020 Budget	Category	Type	2021 Budget Request	Request Details
67	Zone OW Team (Total Expenses)	\$ 21,620	\$ 23,320	Zone Team	Expense	\$ 23,320	
68	AG Zone Team (Total)	\$ 57,900	\$ 60,500	Zone Team	Expense	\$ 60,500	
	COVID-19 Relief Grants		\$ 125,000				
69	Total Expense	\$ 950,883	\$ 1,009,660		Total	\$ 793,510	
70							
71	Total Surplus/(-Deficit)	\$ (19,138)	\$ (61,950)		Total	(\$49,050)	

Georgia Swimming Age Group Committee

Meeting Report

August 24, 2020 8:30pm

1. Meeting Called to Order at 8:35pm via Zoom, Quorum Established.

Committee Members: Sydney Pepper-Chair- Nick Graves-DYNA Wil Bayer-SA Karl Krug-SPAC Danielle Chaney-LIFE Mike Radford-ABSC Kevin Sullivan-OAC Matthew Grant-VAST Lucas Ferreira-GA Allison Brown-Athlete-GOLD	Guests: Hugh Convery-GA Wes Hamborg-WRA Jennifer Bowers-GS Coaches Chair Steve Potter- GS General Chair Rob Copeland- GS Finance Vice Chair Veronica Burchill-GA Swimming
--	---

2. Approval of Minutes:

- a. **Motion (Lucas): to approve minutes from July 27th meeting.** Second-Kevin
 - No discussion
 - Vote: unanimous approval
 - **Resolution: minutes from July 27th meeting are approved**
- b. **Motion (Karl): to approve minutes from May 6th meeting.** Second-Nick
 - No discussion
 - Vote: unanimous approval
 - **Resolution: minutes from May 6th meeting are approved**

3. Reports:

- a. Open Water: Report given by Kevin Sullivan.
- b. Camps: Lucas pointed out that this is the time to start contacting potential sites. Will pass information to Sydney so that they can start planning 2021 camp.

4. New Business: no new business.

5. Old Business

- a. 2020-21 SCY Season updates:
 - **Motion (Lucas): to create a task force to evaluate the plans for a championship style meet in February or March with up to five Prelim sites and one finals location.** Second-Wil.
 - Discussion: far too many details and variables, better to be worked out at the task force level than with the entire committee
 - Vote: unanimous approval

- **Resolution: task force created, will be led by Hugh Convery and include [add other members].** Task force will report back to Age Group Committee with recommendations before next meeting.

6. Age Group State Meet Bids

- Gwinnett Aquatics presented the only bid for Long Course State in July 2021, at the traditional weekend at Ga Tech. Bid includes entry fees (\$10/event; \$20/relay; \$21/athlete surcharge), plus a request for Sanction Relief and a \$6k stipend from the LSC. Those were the same terms that were in place for the 2020 Champs that were canceled
 - **Motion (Nick): to approve Gwinnett Aquatics' bid to host Long Course State in July 2021.**
 - Discussion: no further discussion
 - Vote: unanimous approval
 - **Resolution: Committee Approves Gwinnett Aquatic's bid to host Long Course State in July 2021**
 - **Note:** Sanction relief needs to be approved by BOD. Stipend request needs to be approved by Finance Committee, BOD, and HOD.

7. Next meeting: Tuesday, September 22nd, 8:45pm via Zoom

8. Motion (Nick): to adjourn meeting

- Discussion: no discussion
- **Vote: unanimous approval**
- **Resolution: meeting adjourned**



SEGA <swimsega@gmail.com>

Senior Committee Report

Mark Schilling <MarkSchilling@goldswim.com>

Thu, Aug 27, 2020 at 8:42 AM

To: Veronica Burchill <veronica@gaswim.org>

Cc: "board@gaswim.org" <board@gaswim.org>

Senior Committee Report-

As a committee we discussed at length the Senior State Championship in December. Our recommendation is to cancel our December date for the meet. We heard a proposal from the coaches committee about a virtual meet format for November into early December. The committee thinks that this is a great idea and we will encourage our athletes to take part in this.

We still would like to hold a Senior State Championship during the late Winter or early spring of 2021 with the hope of Covid easing. We are going to be in touch with UGA and Tech to see if we could secure a venue in February or March in order to hold this event. We request flexibility from Technical Planning in order to plan an event like this at the last minute if we can.

We also discussed the Age Group committee proposal of hosting a meet with roughly 5 or more prelim locations. The Senior Committee unfortunately thinks this presents too many issues to make it a viable option for right now so we do not recommend the Senior Championship try and follow this format.

Finally, we would like to suggest a date for the Long Course State Championship. Although we have no teams willing to bid the meet at this time, the committee recommends a date of July 30-1.

--

To unsubscribe from this group and stop receiving emails from it, send an email to board+unsubscribe@gaswim.org.

GEORGIA SWIMMING SAFE SPORT REPORT
AUGUST 28, 2020

SAFE SPORT RECOGNITION AS OF 7/31

GEORGIA ranked 6th with 18 clubs SSR

Brad Akins YMCA
Athens Bulldogs
Camden County Boomers
Blue Tide Swimming
Carrollton Bluefins
DeKalb Aquatics
Douglas County Stingrays
Dynamo
Gwinnett Aquatics
Lanier Aquatics
Stingrays
Southern Eagle
Summerhill Orcas
Spartan Aquatics
Summit Swimming
Three Rivers
US Aquatics
Warner Robins

TOP 5

1	Florida	49
2	NC	35
3	Maryland	32
4	PC	29
5	Potomac	19

12 GEORGIA CLUBS STARTED APPLICATION

Aiken Augusta
Chattahoochee Gold
Columbus Hurricanes
Lifetime
Marietta Marlins
Okefenokee
Swim Atlanta
Tara Tarpons
Georgia Coastal Aquatics
Savannah Swim Team
Valdosta Aquatics
Northwestern Aquatics

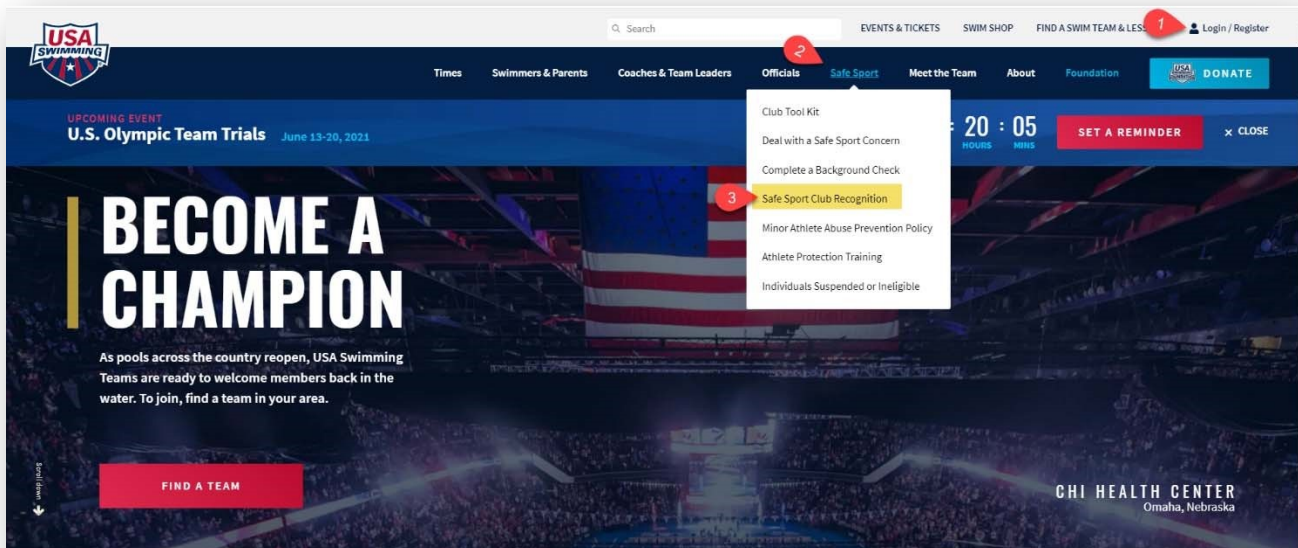
BECOME SAFE SPORT RECOGNIZED IN FOUR SIMPLE STEPS

1. Ensure the public main page of your website has a safe sport tab
2. Upload the required personalized documents provided to your club by Ceci
3. Schedule the required zoom education with Ceci or have athletes and parents complete the education on the USAS website
4. Go to USAS, enter your club portal, complete the safe sport recognized club application, and submit

If you would like assistance completing the application in your club portal, you may allow another person access only to the application. Please see the document below.

Access Club Portal

- Step 1. Login to your DeckPass Step 2. In the top toolbar choose Safe Sport
In the drop down select Safe Sport Recognition Program



Step 3.

Step 4. Scroll down and select “Access Club Portal”

POPULAR RESOURCES
CLUB PORTAL

INSTRUCTIONS

- At the search window enter your club code, club name or use the drop-down box to find your Local Swim Committee (LSC) and click SEARCH
- After the SEARCH has been executed click on the CLUB PORTAL to go to the Club Portal area or LSC PORTAL to go to the LSC Portal.
- Note the blue tabs labeled Announcements, Practice Schedule, Upcoming Meets, Meet Results and Facilities. All of the contents of these tabs are viewable to the public. The Report tab (on the far right) is only viewable if logged in as the Club Administrator.
- To log in as the Club or LSC Administrator, get the Club Portal password. The Club Portal password was sent to the Head Coach. Then scroll to the bottom and click on Club Administrator Login (you must be logged into the USA Swimming website to see this login).
- Fill in the club password and click on Edit Club Portal. If you do not know your club portal password you may contact USA Swimming.
- Once logged in the default view is the Reports tab
- To access the Club Recognition Program, click on the Home tab then Go To Club Recognition

If you need assistance accessing your portal or need the portal password please contact USA Swimming at sportdevelopment@usaswimming.org.

5 [OPEN CLUB PORTAL](#)

SAFE SPORT CLUB RECOGNITION

EVERY CLUB CAN JOIN
SAFE SPORT CLUB RECOGNITION PROGRAM

The USA Swimming Safe Sport Club Recognition program allows a USA Swimming member club to demonstrate its commitment to creating a healthy and positive environment free from abuse for all its members through the development and implementation of club governance measures, Safe Sport policies and reporting mechanisms, Safe Sport best practices and training to athletes and parents.

HOW DO I GET STARTED?

Similar to Club Recognition, club administrators log into the Club Portal (right) to begin the process. This is a project that your team's Safe Sport Coordinator or board can help with. Safe Sport Club Recognition must be renewed every 2 years and recognition status can be revoked or denied if issues arise.

4 [ACCESS CLUB PORTAL](#)

Step 5. Next page, click on “Open Club Portal”

Step 6. Type in your club name

Step 7. Click on search

Step 8. Select your club from the results and click on “Club Portal”

CLUB SEARCH

Club Name: 6

Club Code:

City:

Zip Code:

State:

Local Swim Committee (LSC):




Club Recognition Level:

Club Excellence Level:

Safe Sport Level: Recognized

[SEARCH](#) 7

SEARCH RESULTS

Club Name	LSC id	City	State	Zip	Level	Options
Aces Aquatics	NE	Billerica	MA	01824		Club Portal LSC Portal
Aces Swim Club	CO	Englewood	CO	80112	 	Club Portal LSC Portal 8

1

Step 9. Scroll to the bottom of the screen and click on “Club/Safe Sport Administrator Login”

HEAD COACH

CLUB COACHES

[CLUB / SAFE SPORT - ADMINISTRATOR LOGIN](#) 9

Step 10. Enter your email, phone number and the administrator password. Then click on “Edit Club Portal/Safe Sport Login”

Please verify your email address and phone number

Email:

Phone #:

Club Password:

If you do not know your club / Safe Sport administrator password, please contact your club administrator or reach out to Sport Development at USA Swimming (SportDevelopment@usaswimming.org) or (719) 866-3567.

[EDIT CLUB PORTAL / SAFE SPORT LOGIN](#)

10

Club Portal Add Additional User Safe Sport Access

Step 11. In the Club Portal click on the “Users” tab



Step 12. Click on “Add New Account”

Step 13. Enter in the user name and email address

- A password will be automatically generated, or you can choose to overwrite the password to one the user wants
- Do not assign the same password used for the administrator to another user. Either use the auto generated password or pick a different password for their use

Step 14. Click Save

The screenshot shows the 'ADD/EDIT USER ACCOUNT' form. At the top, there is a navigation bar with tabs: Home, Announcements, Practice Schedules, Upcoming Meets, Meet Results, Facilities, Reports, and Users. Below the navigation bar is the 'USER ACCOUNT ADMINISTRATION' section, followed by 'CLUB PORTAL ADMINISTRATION - SAFE SPORT ADMINISTRATOR ACCOUNTS'. A list of instructions is provided: 1. To add a new Safe Sport Administrator account, click on the "Add New Account" button. 2. A system generated password will be provided. 3. You can enter a new password. The password must have 8 characters, 1 upper case, 1 lower case and 1 number. Below the instructions is a blue button labeled 'ADD NEW ACCOUNT' with a red callout circle '12' pointing to it. Underneath is the 'ADD/EDIT USER ACCOUNT' section. It contains four input fields: 'Last Name' with 'User', 'First Name' with 'Test', 'Email' with 'Test@usaswimming.org', and 'Password' with 'b5D2d1z7'. A red callout circle '13' points to the 'Last Name' field. To the right of the form are two buttons: 'SAVE' and 'CANCEL', with a red callout circle '14' pointing to the 'SAVE' button.

Step 15. Navigate back to the "Home" Tab

Step 16. Make sure to log out of the club portal by clicking on "Leave Club Portal Editor Mode"

The screenshot shows the 'CLUB INFO' page. At the top, there is a navigation bar with tabs: Home, Announcements, Practice Schedules, Upcoming Meets, Meet Results, Facilities, Reports, and Users. Below the navigation bar is the 'CLUB INFO' section, followed by 'CLUB PORTAL ADMINISTRATION'. A message states: 'You are currently logged into the Club Portal in Edit Mode. While in edit mode you can do the following:'. Below this are four numbered instructions: 1. Create or update your club portal. To begin, [Click Here](#). 2. Add, edit and delete Announcements. To begin, click on the Announcements tab above. 3. Add, edit and delete Practice Schedules. To begin, click on the Practice Schedules tab above. 4. Add, edit and delete Upcoming Meets. To begin, click on the Upcoming Meets tab above. A **NOTE** follows: 'The Meet Results tab will pull all available meets and results from USA Swimming's times database unless you uncheck the "show meet results" checkbox which you can find by clicking on the link next to "Create or update club portal" above.' At the bottom of the page is a blue button labeled 'LEAVE CLUB PORTAL EDITOR MODE' with a red callout circle '16' pointing to it. A red callout circle '15' points to the 'Home' tab in the navigation bar.

Proposal from Coaches Committee 8/24/20

1. We would like to propose the 2020/2021 Calendar be revamped into a document that shows who is interesting in hosting dual meets, who is looking for a dual meet, and any other new information we feel necessary for the season with the current environment. This has been supported also by age group committee so far.
2. To run a virtual championship meet for three weeks in November. Possibly through swimmingly and if capable have overall scoring and sanctioned/ non sanctioned divisions. This has been supported by age group committee so far.