

GA SWIMMING BOD MINUTES
February 4th, 2016
Conference Call

Meeting Call began at 8:30 pm. Time was then allowed for members to call into the meeting.

1) Attendance:

| In attendance: | Absent: |
|--|--|
| Ceci Christy (Safe Sport Coordinator) | Hanna Lee (Co-Junior Athlete Representative) |
| Jessica Cooper (Executive Director) | Ethan Young (Senior Athlete Representative – At Large) |
| Scot Davis (Age Group Committee Chair) | Beth Winkowski (Senior Committee Chair) |
| Jonathan Foggin (Technical Planning Committee Chair) | |
| Stu Hixon (General Chair) | |
| Jamey Myers (Coaches Committee Chair) | |
| Nyasha Pace (Safety Chair) | |
| Steve Potter (Administrative Vice President) | |
| Rob Schreer (Officials Chair) | |
| Kim Seaman (Secretary) | |
| Andrew Tang (Senior Athlete Representative) | |
| Gary Theisen (Treasurer) | |
| Nate Wright (Co-Junior Athlete Representative) | |

Meeting called to order at 8:32pm by Stu Hixon, General Chair.

2) Approval of the January 7th Board Meeting Minutes

(presented by Stu Hixon)

- **Motion (Steve) - Second (Andrew), No Discussion, Vote-approved no opposition. Motion passed unanimously.**

After that, we offered the reminder that = In our last BOD meeting, we voted to only ask for opposition / vote by proclamation for our approval of the last BOD meeting's minutes.

3) Old Business: All – Star Banquet Update

(presented by Jessica Cooper)

Review: At our January BOD meeting conference call, we brainstormed and discussed many ideas for the All-Star Banquet in April. The ideas were focused around how to make the event draw more enthusiasm, excitement, and attendance from the athletes. Jessica had planned to follow up on those ideas and discuss them more with the athletes.

February Update: Jessica had developed and, in some cases finalized, some plans for the Banquet based on the suggestions and input she received. Those plans included:

- 1) We have a Photographer set up for the event = River Oaks Photography
- 2) There is a very well known college coach who may be the guest speaker (his name was to be kept secret until finalized). Jessica was in communication with him regarding the possibility, and she will finalize once confirmed with him.
- 3) Jessica has a meeting set up with Deborah (our event helper at the venue) to go over details to set up for the evening.
- 4) The awards are being ordered.

Side note on the Awards = In an effort to help Jessica know what we have ordered in the past for awards, offered to bring a file on the Awards company and previous order from them on Sunday to the LSC Strategic Planning Meeting. Jessica wants to go over that information to be familiar with what we order. Steve and Jessica plan to discuss that further in person as well, and Gary offered to send over the information that he has on it as well.

- 5) The tickets to the event will be going out to be ordered next week.

Outcome: These details and plans will continue to be developed and finalized.

4) Old Business: Financial Investment Update

(presented by Stu Hixon and Gary Theisen)

Review: In the January BOD meeting, Gary and Stu introduced an opportunity to transfer our LSC finances into a different investment portfolio / bank than we currently have due to the benefit that doing so would provide. Because the details of the option were lengthy and complex, Gary planned to gather more of the information in writing to present to the BOD prior to making the decision on the transfer.

February Update: Gary provides a status update on the situation. He mentioned that he just received the proposal a few days prior to our conference call. As such, he had not had a chance to digest it yet. He has a conference call with First Western set up next week to talk about their proposal.

Following that conference call with First Western, Gary would like to get out a distribution of the proposal to everyone before the March BOD meeting to talk about it then together. He asked:

Is the BOD okay with that plan?

Outcome: Stu and the BOD agree and we decide to table this and talk about it in March BOD meeting.

5) New Business: “Pete Junkins Officials Award”

(Presented by Stu Hixon and Gary Theisen)

Gary presents an award that he would like to propose in honor of Pete Junkins who was our sanctions chair and passed away.

Gary’s proposal for the award included the following reasoning:

We have awards for athletes (Betsy and Bill Young) and we have Coaches awards. Other than the Phillips 66 Award that Pete got last year, we do not have any other annual Officials Award for these valuable volunteers who serve our sport.

As such, Gary would like to propose that we create an Officials Award in Pete’s memory. The plan would be to:

Task the Officials Committee with coming up with set selection criteria prior to the April LSC meeting. Then, we would plan to have the 1st award given out at the 2017 (which would also be the 1 year anniversary of Pete’s passing).

Stephen makes a motion that we accept the proposal. Motion Seconded.

Jonathan then asks for clarification on a statement made earlier: Is the award to go to any volunteer for GA swimming or is it only for Officials specifically?

Gary said that it would be only for Officials.

Jonathan then asked a 2nd question: We wanted to make a donation in Pete’s memory to some sort of charity, and Ms. Junkins did not have anything particular in mind for that. Before

Jonathan and ABSC moved forward, Jonathan wanted to ask if we would like to donate something in his memory as an LSC?

Gary replied by saying that because Pete suffered from diabetes, he felt that giving to the Diabetes Foundation in his name / memory might be very nice.

Stu confirmed that he, too, talked to Mrs. Junkins, and she did not have a specific charity in mind to give to in Pete's name. She just said to give to what we feel is appropriate. Stu agreed that the Diabetes Foundation would be appropriate so we should go along those lines.

Stephen asks Gary to frame up where we would like to give to in Pete's name and to bring that to HOD meeting in April. Gary then asks for clarification whether or not Jonathan was just asking for ABSC to give a donation – Jonathan said that ABSC will do one, but his question was because he wondered if the LSC was planning on doing anything.

Gary brings us back to the Award Proposal discussion saying that the award would be a Plaque given to the honored Official (based on the criteria set by the Officials Committee).

Stu agrees but asks to amend the motion that has been seconded:

He wants to amend the award to include that GA Swimming pay the honored official's dues to USA Swimming and waive the dues to GA Swimming for the following one year (\$70.00) - **He offered a friendly amendment to the motion.**

Motion with Amendment created: That there will be a Pete Junkins Officials Award that the Officials Committee will determine the criteria for prior to or at the April LSC meeting. The Award will include a Plaque and the honored Official's dues for the next year (post receipt of the Award) will be covered (paid by GA Swimming for USA Swimming's dues and waived for GA Swimming's dues).

Outcome: NO OPPOSITION. MOTION CARRIED.

6) New Business: Phillips 66 Outstanding Service Award Nominations

(Presented by Stu Hixon)

Background on the Award: Stu gives a summary of the award and our LSC's history of involvement with it. He shares that last year was the 1st year that we nominated someone for the Award as an LSC (that Stu is aware of). We nominated Pete Junkins (and he did receive the Award which was such a special time for him to receive that prior to his passing).

We are allowed to nominate someone again this year. As such:

Stu opens the floor for nominations for the Award this year.

With that invitation for nominations, discussion of the award (what it is and who might be an appropriate nomination) followed and included:

- Cathy Stephens is probably our longest standing official / volunteer in our LSC.

(Stu is open to the suggestion and will accept a nomination of Cathy, but he thinks that the BOD needs to come up with something more concrete in terms of reasoning for our nomination.)

- Steve Potter suggests that we give 2 nominees as he knows of 2 people with tremendous long term of service and are very deserving of the Award:
 - 1 = Gary Theisen (for everything that he has done for GA Swimming over the years)
 - and
 - 2 = Rob Schreer (for his tireless efforts in studying the sport and service as an Official)
- Jessica would like to suggest that she forward the email from USA Swimming about this award to the us so that we can review that and then come together in the March BOD meeting to make the nomination.
- Andrew asked for clarification on whether or not this specific Award was the one the Athletes were tasked with previously (Gary clarifies that this is a different Award and that they were tasked with figuring out the Awards for Senior State Meet).

Outcome: Stu said Jessica's suggestion is a good plan. Jessica sent the email, and we will determine our nomination for it at the March BOD meeting.

7) Final Thoughts / Other items not on the agenda?

1) Andrew discusses an Athlete Manual for Athlete Committee:

Andrew learned about an Athlete Manual for Athlete Committee that he shared with us because he felt it might be interesting for him to get one for and/or put one together for our Athlete Committee.

Stu and Andrew clarify what the Bylaws are and what the Mission Statement is for the Athlete Committee. Stu clarifies that those are the same as the ones for GA Swimming because the Athlete Committee is a part of GA Swimming, similar to any of the committees underneath GA Swimming.

So, with that, Jessica mentions that having a book to help future athletes committees follow would be great but that there would not be any new bylaws or mission statements created from having an Athlete Manual like that. Andrew understood and will pursue more research on it.

2) Gary discusses areas needing attention with Pete's passing:

Our first priority has been mourning the loss of Pete but we also have been dealing with a few things that need attention in his absence. Those primary areas are:

A) Sanctioning Financials:

Rob is sending out sanctions the best he can but financials that used to be sent out with the sanctions are not getting sent out with the sanctions. Those are not there so we need to address that.

Outcome: Jamey suggests that the most updated sanction form be uploaded to the website for teams to use to help in this process. Stu says that is a possibility, and he will work with Rob on options for this.

B) Running the financials on the 2 State Meets and Processing Time Requirement Validation Fines:

The financials for the 2 State Meets (1 which has already passed and the one coming up this month) need to be run and the fines need to be validated if times were met or not. We need to make sure that these items are taken care of in order to allow teams to bid on meets in the April LSC meeting.

Outcome: Senior State to go out ASAP, and Age Group State to be prepared to go out after meet. Jessica will help by contacting Jim Young to get us an exception report as a starting point for the Senior State Meet. We can get the one from AG State without an issue since Gary is going to be there.

C) Production of the Officials Cards:

New rules regarding the Officials certification in USA Swimming vs. GA Swimming have created an issue with the streamlining of the Officials Certification cards. Pete use to keep track of this for us, but, with his passing and the new rules, we will need someone to help with this moving forward.

Outcome: Stu will talk with Rob about this and will consider what to do.

Gary, Stu, and Jessica decide we can move forward with adjourning everyone else, and they will stay on to iron more of these details out.

There are no other issues from the BOD so we go over the meetings coming up:

8) Reminders: LSC Strategic Planning Meeting, AG State, & Next BOD Meeting

1) February 7th =

LSC Strategic Planning Meeting

(8 am – 3 pm @ GA Tech ; Breakfast and Lunch provided)

2) February 19th – 21st =

Age Group State Championships

(@ GA Tech)

3) March 3rd

Next BOD Meeting

(@ 8:30 pm)

9) Motion to Adjourn the Meeting @ 9:19 pm

Steve / Gary / Jessica to remain on the call

Motion to Adjourn. Seconded. None Opposed.

Outcome: Meeting is closed at 9:21 pm.

Meeting Adjourned at 9:21 pm by Stu Hixon, General Chair
Submitted for approval by GA LSC Secretary, Kim Seaman